

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	<input type="text" value="Not Currently In Use"/>	This is the unique reference for this application generated by the system.
Your reference	<input type="text" value="Riverside"/>	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant?		Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
<input type="radio"/> Yes <input checked="" type="radio"/> No		

Applicant Details

* First name	<input type="text" value="Anthony"/>	
* Family name	<input type="text" value="Lankester"/>	
* E-mail	<input type="text"/>	
Main telephone number	<input type="text"/>	Include country code.
Other telephone number	<input type="text"/>	
<input type="checkbox"/> Indicate here if you would prefer not to be contacted by telephone		

Are you:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Registration number	<input type="text" value="1698349"/>	
Business name	<input type="text" value="Riverside Trust"/>	If your business is registered, use its registered name.
VAT number	<input type="text" value="-"/> <input type="text" value="341 3681 71"/>	Put "none" if you are not registered for VAT.
Legal status	<input type="text" value="Charity or Association"/>	

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Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

247,000

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VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

☒

Yes

☐

No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

☐

Yes

☒

No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

We hereby apply to change the following Conditions:

(a) CURRENT CONDITION:

37. The number of persons permitted in the bakery external area shall be limited to 32 (excluding staff) and the number of persons permitted in the restaurant external area shall be limited 36 (excluding staff) at any one time.

PROPOSED VARIATION:

37. The number of persons seated in the external customer areas of the premises shall be limited to 75.

RATIONALE:

The variation would allow us to accommodate a total number of patrons outside of 75, an increase of 7 from the current permitted level. This would allow us to more flexible in our seating arrangements. The current provision means we have to restrict people to groups of no more than 4 patrons seated together which means we cannot accommodate, for example, a group of 6 at a table.

(b) CURRENT CONDITION:

46. In the hatched and cross hatched areas on the licensing plan, all licensable activities will end at 20.30 each day and the area shall be cleared of patrons, tables and chairs by 21:00.

PROPOSED VARIATION:

46. In the cross hatched areas on the licensing plan, all licensable activities will end at 21:30 each day and the area shall be cleared of patrons, and the tables and chairs rendered unusable by 22:00.

RATIONALE:

The proposed additional hour would make our licence consistent with that which is allowed to other similar businesses in

Continued from previous page...

the vicinity, such as Sam's; The Gate and Chancellors. The extra hour of trade will make a substantial difference to our viability, particularly in the summer trading period.

(c) CURRENT CONDITION:

45. Alcohol shall not be sold on the Premises otherwise than to persons taking table meals there and for consumption by such a person as an ancillary to his meal.

PROPOSED VARIATION:

45. Alcohol shall not be sold on the Premises otherwise than to persons taking table meals there or to persons participating in or attending events, films, productions or exhibitions at the Premises. No vertical drinking shall be permitted in the external restaurant area.

RATIONALE:

The present formulation of this condition restricts us from selling alcohol to theatre and cinemagoers; or from hosting private functions which sometimes may not include a "table meal". All such activities take place inside the building and access/egress is carefully managed in line with other conditions in the licence. The wording of the proposed variation has been developed after extensive discussions with residents at our quarterly residents meeting and aims to meet the dual objective of allowing Riverside to trade sensibly and responsibly, while still not detracting from the Resident's enjoyment of their homes.

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC
See guidance on regulated entertainment Will the schedule to provide live music be subject to change if this application to vary is successful? <input type="radio"/> Yes <input checked="" type="radio"/> No
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PROVISION OF RECORDED MUSIC
See guidance on regulated entertainment Will the schedule to provide recorded music be subject to change if this application to vary is successful? <input type="radio"/> Yes <input checked="" type="radio"/> No
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PROVISION OF PERFORMANCES OF DANCE
See guidance on regulated entertainment Will the schedule to provide performances of dance be subject to change if this application to vary is successful? <input type="radio"/> Yes <input checked="" type="radio"/> No
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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE
See guidance on regulated entertainment Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful? <input type="radio"/> Yes <input checked="" type="radio"/> No
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PROVISION OF LATE NIGHT REFRESHMENT
Will the schedule to provide late night refreshment be subject to change if this application to vary is successful? <input type="radio"/> Yes <input checked="" type="radio"/> No
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SUPPLY OF ALCOHOL
Will the schedule to supply alcohol be subject to change if this application to vary is successful? <input type="radio"/> Yes <input checked="" type="radio"/> No
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ADULT ENTERTAINMENT

Continued from previous page...

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

We do not require the removal of any conditions, just the amendment of the conditions as per the detail provided above.

☒ I have enclosed the premises licence

☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Riverside Studios has a national reputation for being one of the country's leading television studios and arts centres. Complying with the licensing objectives is as essential to us and our reputation as the quality of our operations is - it would be fundamentally damaging to our business and stakeholder relations if we were negligent in upholding these objectives, and we take the enforcement thereof very seriously. In our theatres we employ global best practice when it comes to health and safety for performers and audiences, and this includes ensuring that they are safe as they arrive and leave the venue.

b) The prevention of crime and disorder

Our Premises is well covered by CCTV cameras, as required by our Premises Licence, and we maintain good relationships with local police and the Pub Watch scheme. Our staff are trained in crime scene preservation, as required by the licence conditions.

In the last three years of operation we have had no complaints to the police about operations at the venue, and strive to keep a clean record in this regard.

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c) Public safety

Whenever we host large numbers of patrons (500+) we provide fully trained SIA officers on the premises and a large team of front of house staff. As our venue is predominantly a theatre and cinema, it strives to be family-friendly and accessible, and as such anti-social behaviour is not tolerated. Full Risk Assessments are compiled for all shows and events at the venue, and the highest levels of health and safety compliance is enforced.

d) The prevention of public nuisance

Access and egress from the building is carefully controlled, particularly late at night, with trained SIA officers on duty to ensure that our traffic dispersal policy is enforced.

e) The protection of children from harm

Riverside prides itself on being a family-friendly venue. We frequently host events, shows and films for young people, for schools and school groups, for families and for young people with autism and other challenges. In all instances we deploy suitably trained and DBS-checked staff and work closely with carers and parents to ensure that groups coming to the building are well managed and supervised. Our bar and restaurant operates a strict 'Challenge 25' policy.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

635.00

DECLARATION

* It is an offence, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

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* Full name

Anthony Lankester

* Capacity

Executive Director

* Date

27

/

02

/

2023

ddmmyyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/hammersmith-and-fulham/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number

Riverside

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

☐